Online Learning Activities

Consent Form

Day/Date of Activity:

Location of Activity:

Type of Activity/What the young person will be doing:

1. Child or Young Person’s details

|  |  |
| --- | --- |
| Name: | |
| Home Address: | |
|  | Postcode: |
| Date of Birth: | |

1. Parent or Carer’s details

|  |  |
| --- | --- |
| Name: | |
| Home Address: | |
|  | Postcode: |
| Telephone number: | |
| Email address: | |
| Date of Birth: | |
| Relationship to young person: | |

1. If there is an emergency, please contact (only if different from named above):

|  |  |
| --- | --- |
| Name: | |
| Home Address: | |
|  | Postcode: |
| Telephone number: | |
| Email address: | |
| Date of Birth: | |

1. Is there any extra help we need to provide (for example because of a disability)?

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1. Is there anything else you think we should know?

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# Information for Parents and Carers

Jane Austen’s House aims to provide a safe and enjoyable experience for every child or young person. To help us do this, please note the following important information.

• All questions on the consent form must be completed and signed by the parent or carer before any child or young person takes part.

• Parents and carers must ensure they notify us of any changes to the information given on the form.

I agree to my child taking part in the stated activity

I understand that my child needs to follow the behaviour code and any safety rules so that Jane Austen’s House can keep them and other children safe.

Print name:

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|  |

Signature:

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|  |

Date:

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# Young person’s agreement

This agreement is part of our overarching code of behaviour for children and young people and staff and volunteers. It also fits with our overarching online safety policy. If you would like to know more about this, please speak to Lizzie Dunford, Director ([lizzie.dunford@janeaustens.house](mailto:lizzie.dunford@janeaustens.house) )

• More information about online safety is available from [www.learning.nspcc.org.uk/safeguardingchild-protection/online-safety-for-organisations-and-groups](http://www.learning.nspcc.org.uk/safeguardingchild-protection/online-safety-for-organisations-and-groups)

Young person: please read the following agreement and discuss it with your parents/carers and group leader.

Parents/carers: please read and discuss this agreement with your child and then sign it, ask your child to sign it, and return it to the group leader. If you have any questions or concerns please speak to Lizzie Dunford, Director ([lizzie.dunford@janeaustens.house](mailto:lizzie.dunford@janeaustens.house))

• I will be responsible for my behaviour while taking part in online events organised by Jane Austen’s House. This includes the resources I access and the language I use.

• I will not deliberately browse, download or upload material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to the group leader.

• I will not send anyone material that could be considered threatening, bullying, offensive or illegal.

• I will not give out any personal information online, such as my name, phone number or address.

• I will not reveal my passwords to anyone.

• I will not arrange a face-to-face meeting with someone I meet online unless I have discussed this with my parents and/or group leader and am accompanied by a trusted adult.

• If I am concerned or upset about anything I see on the internet or any messages that I receive, I know I can talk to Lizzie Dunford or Sophie Reynolds. I understand that these rules are designed to keep me safe and that if I choose not to follow them, Jane Austen’s House may contact my parents/carers.

# Signatures:

We have discussed this online safety agreement and [child’s name] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agrees to follow the rules set out above.

Parent/carer signature

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| --- |
|  |

Date

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Young person’s signature

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|  |

Date

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